

Borough of Carlisle
Human Relations Commission
Meeting Minutes
August 5, 2024
1:00 PM

Present at the meeting: Commission members Chris Kapp, Carlos Rojas, McKenzie Clark, and liaison Sgt. Joseph Rucinsky. Also in attendance: Human Resource Manager Amy Berrier and Public Information Coordinator Stephanie Taylor.

The meeting was called to order by McKenzie Clark at 1:04 pm.

I. Approval of Minutes

The Human Relations Commission by a vote of 3-0 approved the May 7, 2024 minutes. (Clark/Kapp)

II. Outreach Update (Committee Members)

Commissioner Kapp reported that there will be an all-ages Pride Prom April 26, 2025 at Unitarian Church in Boiling Springs and requested that the Commission have a presence there.

III. Staff Updates

Human Resources Manager Berrier reported that the Borough has been selected again this year to participate in the Municipal Equality Index (MEI) scorecard. Last year we scored more than 100 points. The scorecard is now processed online which does help to streamline submission of documentation. However, the scoring process has changed this year and has become more specific in what the MEI Team is looking for in terms of documentation. Therefore, documentation submitted by the Borough in the past may not be sufficient and it is possible we could lose points this year. Commissioner Clark clarified that any points lost this year would not be due to any substantive policy changes on the part of the Borough, but instead would be due to the changes in the MEI requirements, and would be an opportunity to learn how the Borough can make improvements to policies in this regard.

HR Manager Berrier reported that all non-uniformed Borough employees would be attending mandatory Cultural Awareness training this Fall. Commissioner Kapp asked if the training was open to Commission members. HR Manager Berrier will see if arrangements can be made.

IV. Public Comment

Ms. Wanda Hunter asked if the Borough supports the YMCA or the YWCA. HR Manager Berrier confirmed that the Borough supports the YWCA.

Ms. Hunter asked who provides the Cultural Awareness training. HR Manager Berrier stated that the Borough contracts with a consultant to provide the training.

Ms. Hunter announced that there is a Moving Circle Friendship Dinner on Tuesday, August 13 at the Carlisle United Methodist Church and all are invited.

Ms. Hunter encouraged the Commissioners to show their presence at public events and meetings, and to take those opportunities to inform others about the Commission and who they are. Commissioner Kapp voiced support for this and suggested creating literature and flyers, as well as setting up a table at events. Discussion was held about using a shared calendar and Doodle polls to assist with proactively planning for events since the Commission only meets quarterly.

V. Adjournment

The meeting was adjourned at 1:16 pm.

The next meeting will be Monday, November 4, 2024 at 1:00 pm.

Sincerely,

Amy Berrier
Human Resources/Risk Management Manager